

## AGREEMENT

**University of Strasbourg**, located at 4 rue Blaise Pascal CS 90032 Strasbourg Cedex, declaration of activity registered under no. 4267 04090 67 with the Préfet de Région Grand Est

SIRET: 130 005 457 00010 - APE/NAF: 8542Z, Intra-Community VAT number: FR44130005457,

and **CEIPI**, which is part of University of Strasbourg, located at Le CARDO 7, rue de l'Ecarlate CS 20024 F-67082 Strasbourg Cedex,

agree the following with the client pursuant to the provisions of Part VI of the Labour Code on the organisation of continuous vocational training:

### ARTICLE 1 : OBJECT OF THE AGREEMENT

CEIPI is organizing the following courses:

- **Methodology Course M2**
- **Seminar M2**
- **"Mock exam" course M2**

The courses will take place during the **academic year 2025/2026**. Participants can receive a certificate of attendance.

### ARTICLE 2 : PARTICIPANT

The course will be attended by ☐ Mr ☐ Mrs      **Family name:** .....

**First name:** .....

**Speciality:**    ☐ Chemistry    ☐ Mechanics      **Nationality:** ..... **Date of birth:** .....

**Phone:** ..... **E-mail:** .....

Participant authorizes the CEIPI to include his/her name, employer and email address in the participants' list that will be shared to other participants and speakers    Yes ☐ No ☐

Participant accepts to receive information per email about other trainings organized by the CEIPI    Yes ☐ No ☐

Participant accepts to receive information per email about the Alumni association    Yes ☐ No ☐

**This agreement has to be returned along with the « Information questionnaire » available on this page of our website.**

### ARTICLE 3 : COURSE OPTIONS

**Please indicate the course(s) that you wish to attend:**

*Fees schedule on page below.*

☐ **Methodology Course M2**

10 (afternoon) September 2025

☐ **Online\***

Language:

☐ Deutsch

☐ English

☐ French

☐ **In Paris\***

Language:

☐ French

**AND / OR**

☐ **Seminar M2 12-14 January 2026**

☐ **In Strasbourg\***

Language:

☐ Deutsch

☐ English

☐ French

☐ **Online\***

Language:

☐ Deutsch

☐ English

☐ French

Accommodation available at the Centre St. Thomas where the seminar takes place :

☐ **single** room w. bathroom/breakfast 47€/person

☐ **double** room w. bathroom/breakfast 47€/person

**Shared with:** .....

**AND / OR**

☐ **"Mock exam" course M2 exclusively**

**online\*** 11 February 2026 afternoon

Language:

☐ Deutsch

☐ English

☐ French

Online courses may be recorded and made available to participants at a later date.

\* Please refer to the appendix for all further information about the training

### ARTICLE 4: TERMS OF PAYMENT

The tuition fees will be due **on receipt of the invoice** and be paid by the client:

☐ **the Company**

- **Please add an original letter, signed and stamped by your manager and confirming the invoicing address of your company**

**⚠ Please be advised that without this letter, no enrolment will be valid!**

- **Please indicate the **VAT-ID number** of your company:**.....  
(TVA intracommunautaire / Umsatzsteueridentifikationsnummer)

- **If your company is working with purchase orders, please send it before the first course.**

☐ **or the Participant**

Invoicing address:.....  
.....

	<input type="checkbox"/> Price per course*
<b>M2 courses:</b>	
Methodology Course	325€
Preparatory Seminar	1200€
"Mock exam" course	400€

\*Subject to validation by the University authorities. These are net rates, the University not being liable to VAT for this training.

Payment to be made to the order of: **M. l'Agent Comptable de l'Université de Strasbourg** (via bank transfer) upon receipt of the invoice – please **indicate the invoice number** when carrying out the wire transfer.

The signatory company or participant (client), in return for the training carried out, and on receipt of the invoice, undertakes to pay the amount payable in accordance with the general terms and conditions of sale.

In return for the amount received, the CEIPI (Université de Strasbourg) undertakes to carry out the training provided for under this agreement and to provide all documents and evidence to justify the reality and validity of the training expenses incurred in this respect.

#### ARTICLE 5 : DISPUTES

Failing amicable resolution, any disputes arising from the application of this agreement shall be referred to the competent Strasbourg court.

#### ARTICLE 6 : EFFECTIVE DATE AND DURATION OF THE AGREEMENT

This agreement takes effect on the date it is signed by the parties. It is valid until the mutual obligations of the parties are extinguished.

If a client is a natural person undertaking the training action on an individual basis and at his own expense, he may withdraw from the contract within 14 days from the date of signature of the present agreement by both parties.

By signing this agreement, the signatory company and/or participant certify that they have read the general terms and conditions of sale, the internal regulations for trainees and the information notice on data processing in the event of course recording, and accept their terms. These documents, together with the withdrawal form, can be downloaded from the following page <https://www.ceipi.edu/en/the-ceipi/general-terms-and-conditions-of-sale-and-internal-regulations>. They can also be supplied on request.

City: ..... Date: .....

The participant (name): ..... The manager (name): .....

Signature: ..... Signature: .....

**COMPANYSTAMP**

Strasbourg, on .....

For CEIPI (Université de Strasbourg)  
 Mrs. Frédérique BERROD, President of the University  
 By delegation  
 The Director General of CEIPI  
 Mr. Yann BASIRE

**NB:**

***"Both signatures of the participant and the manager should be from two different persons.***

***If you are head of your company and there is no one able to sign as manager:***

- ***please sign in both places***
- ***and send us any official document stating your role as leader (as for ex. the official statutes of your company)."***

**Please send the registration documents to:**

CEIPI

Université de Strasbourg

Section Internationale – **Sylvie KRA**

Bâtiment Le CARDO 7, rue de l'Ecarlate

CS 20024 - 67082 Strasbourg Cedex

**By e-mail:** [sylvie.kra@ceipi.edu](mailto:sylvie.kra@ceipi.edu)

**Deadline for enrolment:**

Methodology course M2: **08 August 2025**

Seminar M2 : **14 November 2025**

« Mock exam » course M2: **09 January 2026**