

## AGREEMENT

### ARTICLE 1 : SUMMARY

CEIPI (Université de Strasbourg) located at Bâtiment Le CARDO 7, rue de l'Ecarlate CS 20024 F-67082 Strasbourg Cedex, is organizing the following course: **Basic Training Course in European Patent Law.**

### ARTICLE 2: PARTICULARS

The course will take place during the year **2024** (starts in February 2024).  
Participants will receive a certificate of attendance at the end of the course.

### ARTICLE 3: ATTENDEE

The course will be attended by:     Mr    Mrs    **Family Name:** .....

**First name:** .....

**Nationality:** .....    **Date of birth:**.....

**Speciality:**     Chemistry     Mechanics    **Language:**     Deutsch     English     Français

**Job:** .....

**Phone:** .....    **E-mail:** .....

Attendee accepts to receive information per email about other trainings organized by the CEIPI    Yes     No

Attendee accepts to receive information per email about the Alumni association    Yes     No

### ARTICLE 4: COURSE AND TUITION FEES

Tutorial centre:

Warsaw (one-year intensive course)

Tuition fees will be due **on receipt of the invoice** and be paid by the client:

**the company**    Please add an original letter, signed by your manager and confirming the exact invoicing address of your company  
**(please be advised that no enrolment will be valid without this letter)**

Please indicate the **VAT-ID number** of your company:.....  
**(TVA intracommunautaire / Umsatzsteueridentifikationsnummer)**

**the participant**    Invoicing address: .....  
.....  
.....

Fees for one year:     **Registration up to January 31<sup>st</sup> 2024 3000.00 €**     **Registration from February 1<sup>st</sup> 2024 3200.00 €**

**The invoice will be established after the start of the course using the invoicing address communicated by the client. A surcharge fee of 50.00 € will be applied for any invoice re-issued at the client's request or due to a non-communication of change of client's invoicing information before issuance of the original invoice.**

Those are net rates, the University not being liable to VAT.

Payment to be made by bank transfer **after receipt of the invoice** to the order of:

**Monsieur l'Agent Comptable de l'Université de Strasbourg**

### ARTICLE 5 : CANCELLATION, POSTPONEMENT OR INTERRUPTION OF THE TRAINING

i. By the client

Any cancellation must be communicated in writing.

For individuals and legal entities, in the event of cancellation, except in the cases listed in Article 6 hereof and in cases of force majeure, CEIPI-University of Strasbourg reserves the right to invoice the full price of the service. If a client is a natural person undertaking the training action on an individual basis and at his own expense, he may withdraw from the contract within 14 days of signing it.

In the event of cancellation after the start of the service, absence, abandonment or non-performance of the planned training, the CEIPI-University of Strasbourg will invoice the client for the full price of the service.

In the particular cases of absence or abandonment of the participant leading to a reduction in the amount of the training costs covered by the planned company, the CEIPI-University of Strasbourg reserves the right to invoice to the participants the outstanding sums.

If abandonment is due to a case listed in Article 6 or to a case of force majeure, duly acknowledged and reported by the client by registered letter with acknowledgement of receipt, enclosing all relevant supporting documents, payment is due pro-rata for the hours of training provided by the CEIPI-University of Strasbourg up to the date of receipt of the letter.

ii. By the CEIPI-University of Strasbourg

The CEIPI-University of Strasbourg reserves the right to postpone or cancel the training action, in particular in the event that the number of participants is insufficient to ensure the appropriate running of the training session. In this case, the client will be notified as soon as possible of such cancellation or postponement. No compensation can be paid to the client and, in any event, the reservation, travel and accommodation costs incurred cannot be reimbursed.

Exceptionally and in the cases listed in Article 6 or in case of force majeure according to Article 6, the CEIPI-University of Strasbourg reserves the right:

- to replace the lecturers initially planned to provide the training action by others, guaranteeing training of identical quality,
- in the event that the training cannot take place face-to-face under the planned conditions, to set up the training in accordance with appropriate arrangements, making it possible to meet the objectives set out in the training programme,
- to cancel the training.

In all these cases, no indemnity or compensation can be requested by the client.

In the event of partial completion of the training by the CEIPI-University of Strasbourg, the invoicing may be made on a pro-rata basis of the hours completed in relation to the number of hours planned.

#### ARTICLE 6: FORCE MAJEURE

The CEIPI-University of Strasbourg cannot be responsible if the failure to perform or the delay in performing one of its obligations described in the present agreement results from a case of force majeure, understood as any external, unforeseeable and uncontrollable event within the meaning of administrative jurisprudence.

The following cases will also be considered exempt from liability: the illness or accident of a lecturer, strikes or social disputes within or outside the CEIPI-University of Strasbourg, natural disasters, fires, interruption of telecommunications or energy supply in the country of the training provider, interruption of transport of any kind, declared or undeclared war events, general labour strikes, epidemic and pandemic diseases, quarantine, fire, exceptional floods, accidents or other events beyond the control of both parties.

#### ARTICLE 7: EFFECTIVE REGISTRATION DATE

Registration will be effective on receipt of the signed agreement.

***"Approved by the client who certifies reading this agreement and pledge to respect its terms."***

I authorize the CEIPI to process and use my personal data solely for purposes related to CEIPI's trainings and events.

The legal basis for processing your data is your consent (Article 6 (1) a. GDPR). Your data is necessary for the management of the training: **Basic Training Course on European Patent Law** by the CEIPI-Université de Strasbourg. Your data will be processed and kept by the staff in charge of training management at CEIPI-Université de Strasbourg for 5 years / 10 years for accounting documents.

Your data might be communicated to the tutors/speakers of the training.

The CEIPI implements appropriate security measures. The processing does not involve automated decision-making. Your data might be transferred outside the European Union in particular in case of training taking place online by the means of videoconferences.

In accordance with Regulation (EU) 2016/679 of 27 April 2016 of the European Parliament and of the Council and the amended law n° 78-17 "Informatique et Libertés", you can withdraw your consent to the processing of your data at any time. You also have the right to access, rectify and delete your data. You can also request the restriction of processing. To exercise them, the request can be addressed to CEIPI at the following address: [brunck@ceipi.edu](mailto:brunck@ceipi.edu).

The University of Strasbourg has appointed a data protection officer who you can contact at the following address: [dpo@unistra.fr](mailto:dpo@unistra.fr). If after contacting her, you feel that your rights have not been respected, you can file a complaint within the CNIL.

City: ..... Date: .....

The participant:..... The manager: .....

COMPANY STAMP:

- NB:**  
**Both signatures of the participant and the manager should be from two different persons.**  
**If you are head of your company and there is no one able to sign as manager:**
- please sign in both places
  - and send us any official document stating your role as leader (as for ex. the official statutes of your company).

Please send the registration documents to :

CEIPI-Université de Strasbourg  
Section Internationale – Anne-Catherine Brunck  
Bâtiment Le CARDO 7, rue de l'Ecarlate  
CS 20024 - 67082 Strasbourg Cedex  
**or by e-mail to :** [brunck@ceipi.edu](mailto:brunck@ceipi.edu)

Registration deadlines :

- Early bird Registration : **31 January 2024**
- Final deadline Registration : **15 February 2024**